

PRACTICUM

Eligibility Criteria for MA Practicum

1. A student must have completed at least 18 MA level credits.
2. A student must have filed forms with the Communication Graduate Office specifying their permanent advisor, their MA Committee, and a program of study before starting the practicum. The Committee must agree to include the practicum in the program of studies.
3. The practicum can be taken for up to 3 credits of Com 893 credit.
4. The Permanent Advisor is the faculty in charge of the practicum and its outcomes.
5. Before the internship can be approved, the Communication Graduate Office must receive the application form and a copy of the letter of invitation to the MA student from the organization offering the internship. This letter must specify what the practicum experience will include and the name and contact information of the practicum sponsor. The sponsor will submit an evaluation of the intern to the Communication Graduate office at the conclusion of the practicum experience.
6. It is expected that there will be an academic outcome (paper, sample campaign developed during the practicum, etc). This must be submitted to the MSU advisor who is overseeing the practicum.
7. It is acceptable to take a paid or a non-paid practicum. However, no part of the practicum may be related to the student's current regular job.
8. Three hours per week is required for each registered credit so that an intern signing up for 3 credits must work nine hours per week in the internship.
9. Foreign practicum may require additional credits taken as independent study not to exceed 3 credits of Com 890 credit.
10. International students will have to work out the details with the MSU OISS office if they are in an internship. They will need to fill out a CPT form (Curricular Practical Training Form) <http://oiss.isp.msu.edu/documents/students/cpt.pdf> and obtain the Com Department's signature.
11. If you are an international student and wish to obtain optional practical training after you graduate from MSU, you need to go and talk to the OISS advisors very early in the semester that you plan to graduate (e.g., in September for a December graduation date and in January or early February for a May graduation date). It takes 60 to 90 days to obtain the visa permission for the OPT <http://oiss.isp.msu.edu/documents/students/opt.pdf>
12. Practicum application on next page or a fillable pdf version can be found online, www.comm.msu.edu, "Academics", "Masters", "Resources".

